

**Division of Teacher Education, Leadership, and Research
Graduate Programs in Educational Administration and Supervision
Admission Requirements for the EdS in Educational Administration and Supervision
(Initial Administrator Licensure Seeking Candidates)**

The following are the admission criteria for the EdS in Educational Administration and Supervision, effective fall 2018, as presented in the 2018-2019 *DSU Graduate Catalog*, and approved by the Mississippi Department of Education. Students seeking the Educational Specialist (EdS) degree in Education Administration and Supervision must meet the following minimum entrance requirements set forth by the College of Education and Human Sciences and the Division of Teacher Education, Leadership, and Research:

1. A Class AA teaching certificate, or its equivalent.
2. An overall 3.25 GPA on the Master's degree.
3. A minimum of 3 years of K-12 teaching experience.
4. A satisfactory score on a nationally recognized, standardized test of verbal skills (such as GRE writing, Praxis I, Praxis CORE, CAAP).
5. In addition to these minimum criteria, applicants will be evaluated using the following criteria on an admission rubric (available in the Division of Teacher Education, Leadership, and Research), and must earn a minimum composite score for eligibility for admission:
 - a. Master's and overall grade point average;
 - b. Number of years of teaching experience;
 - c. Letter of recommendation from school administrator;
 - d. Professional experience documents chosen by the applicant in a submitted admission packet, limited to 4 letter size pages, to provide information about the applicant's professional experiences and understanding of ethics in education, understanding of teaching and learning, experiences in leadership and potential for leadership.
 - e. Interview with faculty (may be virtual, phone, or face-to-face). Applicant may be asked during the interview to provide further explanation about documents submitted in the packet and rationale for their inclusion.

Prospective students currently employed or preparing for employment in junior or senior colleges, nonpublic institutions, or positions not requiring certification, may be considered for waiver of certification and/or related admission requirements. Waiver forms are obtained from the program coordinator through the office of the department/division. These waivers require approval by the program coordinator, division chair, and dean of the college. In the event that certification requirements are waived, it is incumbent upon the student to recognize this limitation upon the scope of the areas within which he or she might seek employment in the future.

To provide the necessary evidence to evaluate whether the prospective student has met the above criteria, the applicant should submit the following documents to the DSU Office of Graduate Admissions:

1. A copy of the student's valid Educator License. (or signed copy of waiver form, if this applies)
2. Official copies of transcripts of all completed university coursework.
3. Job verification form to provide evidence of years experiences teaching. (form available through the DSU Office of Graduate Admissions)
4. Letter of recommendation from a school administrator.
5. A packet of professional experience documents, not to exceed 4 pages, that will provide evidence of professional teaching and leadership experiences, understanding of ethics in education, understanding of teaching and learning, experiences in leadership and potential for leadership. Some examples of documents that may be included are: resume, statement of purpose for pursuing the degree, statements of philosophy of education and beliefs about ethics in education, a description of the subject areas and grade levels in which the applicant has taught, awards related to teaching, certificate of National Board Certification, descriptions of leadership experiences, redacted performance data reports. These documents are chosen by the applicant and may include any of the above as well as any other documents the applicant believes will provide evidence of his/her ability to be successful in the degree program and in school leadership. These should be chosen carefully. Please note that this set of documents is limited to four (4) 8 ½ x 11" pages and any pages exceeding this limit will not be reviewed.
6. Upon review of all application materials, the applicant may be contacted by the program faculty for an interview. (This may be virtual, phone, or face-to-face).